



Kindergarten & School Age Enrichment Program



WINTER QUARTERLY CALENDAR



Wednesday December 7	Early Release Day registration required
Friday December 23	Cole-Harrington Closed Christmas Break
Monday December 26	Cole-Harrington Closed Christmas Break
Tuesday December 27-Friday December 30	Cole-Harrington Open/ Camp Days Registration Required
Monday January 2	Cole-Harrington Closed / New Years
Wednesday January 11	Early Release Day registration required
Monday January 16	Cole-Harrington Closed
Wednesday February 1	Early Release Day registration required
Monday February 20	Cole-Harrington Closed / Presidents Day
Tuesday February 21– Friday February 24	Cole-Harrington Open/ Camp Days Registration Required
Friday March 9th	Early Release Day registration required

All registration forms and information can be found at www.coleharrington.com

You may register by email to kwheeler@enableinc.org as well.

We are going **green**—monthly packets will no longer be sent home.

If you do not have access to a computer please contact me ASAP at 781-828-3453 x22

THE GIFT OF GIVING

We are focusing on the theme of giving during the month of December because so many of us will be receiving. We will be setting up a basket in front of the parents sign in/out table, for parents and children to drop off children's mittens and hats.

The teachers will bring the donations to the Canton Food Pantry on Friday, December 10th.

Thanks for your generosity.

Happy Holidays to all!

QUICK NOTES

- Please make sure your child/children are dressed appropriately for the changing weather.
- Every child should have a change of clothing in their backpacks.
- The Pre-K/ Kindergarten children go outside all winter please send in snow pants and boots as well as hats and gloves so children can play in the snow.
- Kindergarten parent teacher conferences will be scheduled in January and February.
- Kindergarten curriculum and small groups are posted on the Parent's Board.

QUICK NOTES

1. **Brenda's Schedule** Monday – Friday 9:30 a.m. – 5:30 p.

Brenda's new email: bleeboris@enableinc.org

Karen's Schedule Monday—Thursday 9:30a.m.-5:00 p.m.

Schedule changes and terminations should be done in writing and placed in the wire basket on the sign in /out table or e-mailed to kwheeler@enableinc.org

2. **Parking**

Do not park in the area in front of the Cole-Harrington door. It is dangerous.

Shut engine off when dropping off and picking up.

Do not drive on the emergency access road beside the playground.

Please do not leave infants or toddlers unattended in the car.

3. **Sign In and Out**

After School parents, please sign your child out on forms in front of the cafe

If your child's name is missing please let me know.

4. **Tuition**

Must be paid at the beginning of each week/month.

Payments can be placed in the tuition envelope under the parent board or mailed to Enable/ Cole-Harrington Children's Center, 605 Neponset St., Canton, MA 02021.

If you have any questions about your bill, please call Sarah Worton, Financial Coordinator at (781) 821-4422 x 302

5. **Message box:** If you have a message, a question or returning forms please put them in the message box located under the Parent Board in the hallway.

I am urging people at this time and throughout the year to share your comments, concerns and suggestions with staff.

Cole-Harrington Children's Center

Winter 2011-2012

Snow Day Number

1-781-897-5724

Starting at 6:30 AM for accurate information.

Early closings will be determined by 11:00 am.

Please call the snow number in the event that we have to cancel our program due to inclement weather.

If the Canton Public School cancels their after school programs Cole-Harrington will close and children will not return to our program. In this case parents will be responsible to pick up their child at their public school.

During inclement weather parents should call the snow emergency number throughout the day or as soon as you get the direct connect from the public school.

Cole-Harrington's Snow Day Policy

(Winter 2011-2012)

Cole-Harrington is committed to staying open for parents who work. We are also ethically responsible for children's safety. Program coordinators will collectively decide opening and closing schedules based on the severity of each storm. Most often the "rule of thumb" will be if Canton Public Schools are closed, Cole Harrington's School Age Enrichment Program will be open **at 3 Randolph Street only**; from 8:00 a.m. to 4:00 p.m. with limited staffing. **We will be allowed one classroom at their program. The Galvin School program will be closed.**

To get the most accurate and updated information regarding Cole-Harrington's opening and closing schedules, please call our voice mailbox number 781-897-5724 . Snow Information will be on this voice mail by 6:30 a.m. Also, check this number by 1:00 p.m. on bad weather days to find out if we are closing early. Please keep this number with you.

Here's some additional information on our SNOW DAY POLICY:

Canton Public School closings are announced on WBZ Radio 1030 AM.

Cole-Harrington's School-Age site is closed on snow days. You may bring your school age child to the Children's Place facility at 3 Randolph Street given to the availability of space.

We reserve the right to close early if bad weather persists.

Staffing may be limited causing slots to be limited. Our cut-off point will be determined by using Early Education and Care's teacher/child ratio.

There will be no transportation on snow days if Canton Public Schools are closed, or if the school in your town is closed, or if the transportation company or Cole-Harrington coordinators deem it unsafe.

If Canton Public Schools delay opening, Cole-Harrington will not open until 8:00 a.m. unless weather and road conditions warrant a later start. We will close at our regular time. Transportation may also be delayed.

Please **DO NOT** call Mass Hospital School for information regarding Cole-Harrington's snow day schedule.

Mass Hospital School is not familiar with our SNOW DAY POLICY.

You may use our 828-1519, 828-1577 or 821-5909 phone lines.

If the Governor declares a state of emergency, all Cole-Harrington programs will be closed.

Hopefully this winter will come in and go out like a lamb.

Sincerely,

Brenda Lee Boris